



དངལ་ཕྱོད་འབྲུག་གཞུང་། བསྐྱར་བྱས་ལྷན་ཁག།
མི་རྒྱུས་ལྷན་ཚོན་ལྷན་ལུ།

**Human Resource Division
Directorate Services**

**MINISTRY OF ECONOMIC AFFAIRS
ROYAL GOVERNMENT OF BHUTAN**



MoEA/HRD-03/2021/646

18th March 2021

VACANCY ANNOUNCEMENT

The Ministry of Economic Affairs, Thimphu is pleased to announce the availability of the following vacancy on time bond project based contract for two years as detail below:

Sl No.	Position Title	Position Level	No. of Slots	Minimum Qualification Required	Place of Posting
1	Project Manager	P3 A	2	Bachelors in civil engineering with minimum 5 years' experience	One each for Gelephu and Nganglam Dry Ports, Department of Trade
2	Procurement Officer	P4 A	1	Bachelor's degree in relevant field (Procurement management, BBA, BBM/B.Com) minimum experience of 5 years'	Will have to provide service to both Gelephu/Nganglam Dry Ports, Department of Trade
3	Site Engineer	S2 A	2	Diploma in civil engineering with minimum 4 years' experience	One each for Gelephu and Nganglam Dry Ports, Department of Trade

Interested Bhutanese citizens who meet the eligibility criteria may submit the application to the office of the Human Resource Division, MoEA on or before 1st April 2021 with the following documents:

CHRO-333556, HRO (DRE/DHPS/DHMS)-323101, HRO (DoT/DCSI/DoI)-333761, HRO (Sect.)-325742,
HRO (DGM)-328100, Fax-333760

www.moed.gov.bt





དཔལ་ལྷན་འབྲུག་གཞུང་། བསྟན་འཛིན་ལྗོངས་ལྷན་ཁག།
མི་རྒྱུས་ལྷན་ཚོན་མིའུ་ལུ།



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1. Civil Service Employment Application Form 4/1 of BCSR 2018 (available in RCSC website);
2. Resume;
3. Copies of Academic Transcripts;
4. Copies of relevant training transcripts, if any;
5. A copy of citizenship ID card;
6. A copy of valid Security Clearance Certificate;
7. A copy of medical fitness Certificate issued by a competent RGoB medical doctor; and
8. No Objection Certificate, if employed.

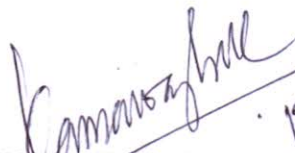
Note: The allocation of place of posting shall be on the basis of merit ranking of the selection interview score.

Please note the following information on salary & other benefits

Salary and other Benefits:

Salary of the employee shall be fixed at the starting pay of the respective level as mentioned above. The employee shall also be paid a 30% contract allowance on the basic pay and House Rent allowance fixed to the position as admissible.

For further inquiries, kindly contact the focal HR Officer at 02-333761/323101 or email choden@moea.gov.bt during office hours.


18/08/2021

(Kamna Wangchuk)
Offgt. Chief HR Officer

