MADE IN BHUTAN: Questionnaire for handicraft products

Application

Name of the entity:
Contact person:
Address:
Telephone, e-mail, website:
Date of application:

We hereby apply for the following product:

1. Is the last substantial production or processing of the final product done in a production facility in Bhutan?
   YES  NO

If yes, please indicate the production and processing steps that take place in Bhutan:

2. Is the product made 100% in Bhutan?
   YES  NO

If not, can at least 50% of the value addition be attributed to processing in Bhutan according to the following calculation? Please provide a typical calculation.

<table>
<thead>
<tr>
<th>Imported raw material</th>
<th>(1) Cost per unit of raw material</th>
<th>(2) Quantity of raw material needed per piece of final product</th>
<th>Cost of imported raw material per piece of final product (1 x 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raw material 1: ...............</td>
<td></td>
<td></td>
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<tr>
<td>Raw material 2: ...............</td>
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<tr>
<td>Raw material 3: ...............</td>
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</table>

A) Total cost of imported raw material

B) Sales price of the final product (Ex-factory price)

C) Value addition in Bhutan: (B minus A) divided by B multiplied by 100

3. Do you use authentic cultural heritage production techniques or patterns? Or do you produce an innovative product inspired by cultural heritage?
   YES  NO
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If yes, please briefly describe, which authentic cultural production techniques you use:

________________________________________________________________________

________________________________________________________________________

4. Are the design, artisanship, materials used and finishing of your product of superior quality?

☐ YES  ☐ No

Please briefly describe the particular quality features of your product and/or indicate any awards, prizes or recognitions obtained from relevant authorities:

________________________________________________________________________

________________________________________________________________________

5. Do you provide a fair payment of workers and suppliers going beyond the Bhutanese Minimum Wage?

☐ YES  ☐ No

If yes, please indicate a typical average monthly income of your workers and/or indicate how much a homeworker can earn per month, if working fulltime and being paid by piece:

________________________________________________________________________

________________________________________________________________________

6. Do you provide decent work conditions, work safety, good premises or homework? Do you ensure a child labor-free and gender-sensitive context?

☐ YES  ☐ No

Do you provide spacious room with proper facilities, appropriate lighting, heating or cooling installations (if necessary) or do you offer homework options?

☐ YES  ☐ No

Do you use protective equipment where necessary?

☐ YES  ☐ No

Do you not employ youth under 15 years?

☐ YES  ☐ No

Do you provide favorable work conditions for women? If yes, how?

☐ YES  ☐ No

Additional comments:
7. Do the natural raw materials from Bhutan used in the production come from sustainable sources?

[ ] YES  [ ] No

Please briefly describe the natural raw material you use from Bhutan and whether it comes from farming or sustainable harvesting:


8. Do you apply cleaner production techniques, such as eco-optimized production processes, waste management and use of recyclable material?

[ ] YES  [ ] No

Please briefly describe any cleaner production techniques:


9. Are your business activities registered or do you have a license?

[ ] YES  [ ] No

In case, please indicate and attach a copy:


10. Do you have any adverse record or any major complaints reported against your business in the last three years?

[ ] YES  [ ] No

In case, please indicate:


**Declaration**

I hereby declare that the information furnished above is true and complete. I understand that any false or inaccurate information shall render my application invalid, or shall result in cancellation of approval if it is already granted.

<table>
<thead>
<tr>
<th>Place, date</th>
<th>Name and signature</th>
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</table>