



PERFORMANCE AGREEMENT

BETWEEN

Secretary and Director

**DEPARTMENT OF TRADE
MINISTRY OF ECONOMIC AFFAIRS**

(July 1, 2018 – June 30, 2019)

TABLE OF CONTENTS

Section 1: Vision, Mission and Objectives

Section 2: Objectives, Actions, Success Indicators and Target

Section 3: Trend Values of Success Indicators

Section 4: Description and Measurement of Success Indicators.

Section 5: Requirements from other Departments & Secretariat Divisions

Preamble

The Performance Agreement is entered into between the Secretary and Director, Department of Trade.

The objectives of this Performance Agreement are:

a) To establish clarity and consensus about annual priorities for the consistent with the 12th Five Year Plan of the Ministry, and Government's other priorities;

b) To provide an objective and fair basis for evaluating the overall performance of the at the end of the financial year

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

THEREFORE, the parties hereto agree as follows:

Section 1: Vision, Mission and Objectives

Vision

To spearhead the growth of a dynamic trade sector leading to a greater prosperity of the nation

Mission

To promote and facilitate trade by creating an enabling environment and to provide prompt and efficient services to the private sector

Objectives

- 1) To Enhance Non-Hydro Export
- 2) To Improve Market Access
- 3) Enhance Trade Related Technical Assistance
- 4) Strengthen Distribution of POL Products.
- 5) Improve Legal Framework for Trade Sector
- 6) Improve Ease of Doing Business.

Section 2: Objectives, Success Indicators & Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To Enhance Non-Hydro Export	25	Implementation of Brand Bhutan Strategy	Implement and Promote Brand Bhutan (BB)	Status of Work	2	Draft Guideline for BB finalised	Stakeholders consultation conducted to discuss on the draft guideline for BB	Stakeholders identified and draft guideline shared with the stakeholders	Draft guideline developed at the division level	Format for the guideline developed and endorsed at the division level
		Conduct Bhutan Seal Program	Timeline by which Bhutan Seal Program is completed	Date	2	04/30/2019	05/15/2019	05/31/2019	06/15/2019	06/30/2019
		Promotion of export products through Exhibition Centre	Conduct product analysis and market study for at least 2 firms.	Number	2	2	1	0	0	0
		Development of Mini Dry Port	Percentage of construction works for Mini Dry Port completed	Percent	4	100% of construction work completed	90% of construction work completed	80% of construction work completed	70% of construction work completed	<60% of construction work completed
			Operations & Management contract documents developed	Status of Work	4	O &M documents developed	O &M documents draft completed	Drafting of O &M documents	RFP sent to shortlisted bidders	Called for EoI
		Promote export of non-tourism sector services	Value of export of non-tourism sector services	Nu. (Million)	0.5	5275	4700	4200	3700	<3700
		Organise and conduct Marketing & Promotional activities	Number of Trade Fairs and Market Mission	Number	3	3	2	1	0	0
		Training of Exporters	Number of Exporters trained	Number	4	30	20	10	<10	0
		Development of Nganglam Dry Port	Status of work for development of Nganglam Dry Port	Status of Work	1.5	Consultation report submitted to	Discussion with Dungkhag	Field visit undertaken	Coordinate with Dungkhag	No action taken

					department	carried out to identify dry port site		to undertake the field visit		
		Information on the Department	Information on the Department published	Status of Work	1	Trade Information booklet/Report presented to the department and approved	Final draft shared/presented to the division for endorsement	Final draft completed	Drafting of trade Information booklet/Report	Focal officer from each division nominated
		Average growth of export during the plan period	Percentage of average growth of export during the plan period	Percent	1	4	3.9	3.8	3.7	less then 3.7
To Improve Market Access	20	Negotiate bilateral/regional/multilateral agreements	Bilateral trade talk with India participated	Status of Work	3	Bilateral trade meeting participated	Implementation of the decision taken in the last meeting reviewed	Followed up on the decisions of the last meeting	Action plan prepared to follow-up on the decisions of the last CSLM	Follow up with MFA for the next CSLM
			Commerce Secretary level meeting with Bangladesh organized	Status of Work	3	Bilateral trade meeting conducted	Implementation of the decisions taken in the last meeting reviewed	Followed up on the decisions of the last meeting	Propose Government of Bangladesh for the next CSLM	Propose dates for the next CSLM to the Ministry
			3rd Joint Trade Committee meeting with Thailand organized	Status of Work	3	3rd JTC meeting conducted	Implementation of the decisions taken in the last meeting reviewed	Followed up on the decisions of the last meeting	Propose to Government of Thailand for the JTC	Propose dates for the JTC to the Ministry

			Review and negotiate the transit agreement with Bangladesh	Status of Work	3	2nd Joint Working Group meeting conducted in Bhutan	Stakeholder consultation at national level conducted to prepare Bhutan's position	Agenda discussed and prepared including logistics	Issues on draft Transit Agreement reviewed	Propose dates for the next JWG meeting to the Ministry
			Organize national/international workshops/seminars/meetings/trainings on trade related areas	Status of Work	3	Three events organized	Two events organized	One event organized	Necessary preparations completed to organize the first event	Preliminary discussion within the Division completed
			Prepare annual Trade Statistics	Status of Work	2	Annual Trade Report finalized and published	Draft finalized and approved by Department	Draft finalized and approved by Division	Data analysed and draft prepared	obtain data from DRC/Raw data
			Participation in workshops/seminars/meetings/trainings on trade	Number	3	4	3	2	1	0
Enhance Trade Related Technical Assistance	8	Implementation of Enhanced Integrated Framework(EIF) Projects.	Tier 1 Phase 2 project implemented.	Percent	4	65	55	45	35	25
			Implementation of Tier 2 project facilitated.	Status of Work	4	65	55	45	35	25
Strengthen Distribution of POL Products.	17	Enhancement of POL retail outlets and depot.	Number of new Retail Outlets (RO) established(standard).	Number	3	1 (Established and Fully Operational)	2 (Established but not Operational).	2 (under construction)	1(under construction).	Request for investment and technical support too establish RO
			Coordination meeting with	Number	2	4	3	2	1	0

			principal oil companies and POL dealers organized.							
			POL products supplied as and when required.	Percent	2	100	80	60	40	20
			POL prices revised.	Number	3	24	20	15	10	5
			Awareness workshop on POL products conducted.	Number	2	30	25	20	15	10
			POL depot relocated.	Percent	3	100	80	60	40	20
			Fuel quality tested periodically.	Number	2	12	8	6	4	2
Improve Legal Framework for Trade Sector	10	Formulation and revision of trade laws and regulations.	Guidelines (G) on E-commerce developed.	Status of Work	2	G Ecommerce endorsed by the Department.	G on Ecommerce endorsed by the Division	G on Commerce developed	Concept note on G on Ecommerce finalized.	Concept note on G on ECommerce drafted.
			Capacity on Ecommerce developed.	Number	2	5	4	3	2	1
			Competition Policy(CP) presented to the Cabinet.	Status of Work	1	CP presented to the Cabinet	CP submitted to the Cabinet.	CP endorsed by Gross National Happiness Commission.	CP presented to Gross National Happiness Commission.	CP revised based on the comments received from the Gross National Happiness Commission Secretariat.
			Rules and Regulations on Trade in Goods(RRTG) endorsed.	Status of Work	4	RRTG endorsed by the Ministry.	Comments on RRTG reviewed and incorporated.	RRTG presented to the Ministry	Date for RRTG presentation proposed.	Note proposing date for RRTG presentation submitted.
			Trade and Investment Bill submitted to the Cabinet	Status of Work	1	submitted to Cabinet	Approved and endorsed by	Submitted to the	Approval process	Draft TIB ready

							the Ministry	Ministry	initiated at the Department level	
Improve Ease of Doing Business.	20	Improvement of trading and business environment.	New wholesale dealers appointed.	Number	4	30	25	20	15	20
			Skills of business establishments and relevant officials enhanced.	Number	4	40	30	20	10	5
			Import license issued and regulated.	Hours	4	24	48	72	96	120
			Number of Micro Trade Registration Certificate, Retail and Wholesale Trade licenses issued	Number	2	1601	1501	1401	1301	1201
			Report on trade license prepared and circulated.	Status of Work	3	Report circulated	Report finalized.	Report drafted.	Report format prepared	Data collected from the relevant agencies.
			Jobs created in Trading sector	Number	3	4803	4700	4600	4500	<4500

Section 3: Trend values of success indicators

Objective	Action	Success Indicator1	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
Enhance Trade Related Technical Assistance	Implementation of Enhanced Integrated Framework(EIF) Projects.	Implementation of Tier 2 project facilitated.	Status of Work	60	80	100	0	0
		Tier 1 Phase 2 project implemented.	Percent	60	80	100	0	0
Improve Ease of Doing Business.	Improvement of trading and business environment.	Import license issued and regulated.	Hours	24	24	24	24	24
		Jobs created in Trading sector	Number	4803	3747	2922	2280	1779
		New wholesale dealers appointed.	Number	30	30	30	30	30
		Number of Micro Trade Registration Certificate,Retail and Wholesale Trade licenses issued	Number	1601	1249	974	760	593
		Report on trade license prepared and circulated.	Status of Work	Report circulated	Report circulated	Report circulated	Report circulated	Report circulated
		Skills of business establishments and relevant officials enhanced.	Number	40	40	40	40	40
Improve Legal Framework for Trade Sector	Formulation and revision of trade laws and regulations.	Rules and Regulations on Trade in Goods(RRTG) endorsed.	Status of Work	RRTG endorsed by the Ministry.	RRTG implementation	RRTG implementation	RRTG implementation	RRTG implementation
		Capacity on Ecommerce developed.	Number	5	5	5	5	5

Improve Legal Framework for Trade Sector	Formulation and revision of trade laws and regulations.	Competition Policy (CP) presented to the Cabinet.	Status of Work	CP presented to the Cabinet.	CP endorsed by the Cabinet	CP implementation by Office of Consumer Protection.	CP implementation by Office of Consumer Protection.	CP implementation by Office of Consumer Protection.
		Guidelines (G) on E-commerce developed.	Status of Work	G on E-commerce endorsed by the Department	G on Ecommerce endorsed and implemented by the Ministry.	Implementation of G Ecommerce implemented by the Ministry.	Implementation of G on Ecommerce implemented by the Ministry.	Implementation of G on Ecommerce implemented by the Ministry.
		Trade and Investment Bill submitted to the Cabinet	Status of Work	Trade and Investment Bill submitted to the Cabinet	0	0	0	Trade and Investment Bill submitted to the Parliament
Strengthen Distribution of POL Products.	Enhancement of POL retail outlets and depot.	Awareness workshop on POL products conducted.	Number	30	30	30	30	30
		Coordination meeting with principal oil companies and POL dealers organized.	Number	4	4	4	4	4
		Fuel quality tested periodically.	Number	12	12	12	12	12
		Number of new Retail Outlets (RO) established (standard).	Number	1 POL Retail outlet fully operational	2 POL Retail outlet fully operational	3 POL Retail outlet fully operational and work for construction of 1 depot initiated	4 POL Retail outlet fully operational	5 POL Retail outlet and 1 Depot fully operational
		POL depot relocated.	Percent	100				

Strengthen Distribution of POL Products.	Enhancement of POL retail outlets and depot.	POL prices revised.	Number	24	24	24	24	24	
		POL products supplied as and when required.	Percent	100	100	100	100	100	
To Enhance Non-Hydro Export	Average growth of export during the plan period	Percentage of average growth of export during the plan period	Percent	4	4	4	3	3	
	Conduct Bhutan Seal Program	Timeline by which Bhutan Seal Program is completed	Date	04/30/2019		04/30/2021		04/30/2023	
	Development of Mini Dry Port	Operations & Management contract documents developed	Status of Work	O &M documents developed					
		Percentage of construction works for Mini Dry Port completed	Percent	100 % completed					
	Development of Nganglam Dry Port	Status of work for development of Nganglam Dry Port	Status of Work	Report Submitted	Site identified	Consultant recruited for the Pre-feasibility study	Pre - feasibility initiated	Pre-feasibility conducted and completed	
	Implementation of Brand Bhutan Strategy	Implement and Promote Brand Bhutan (BB)	Status of Work	Guideline for Brand Bhutan(BB) Developed	Made in Bhutan and Grown in Bhutan developed	Implementation and Promotion of BB	Implementation and Promotion of BB	Implementation and Promotion of BB	
	Information on the Department	Information on the Department published	Status of Work	1	1	1	1	1	
	Organise and conduct Marketing & Promotional activities	Number of Trade Fairs and Market Mission	Number	2	2	3	3	3	

To Enhance Non-Hydro Export	Promote export of non-tourism sector services	Value of export of non-tourism sector services	Nu. (Million)	5275	-	-	-	
	Promotion of export products through Exhibition Centre	Conduct product analysis and market study for at least 2 firms.	Number	2	2	2	2	2
	Training of Exporters	Number of Exporters trained	Number	30	40	50	50	50
To Improve Market Access	Negotiate bilateral/regional/multilateral agreements	3rd Joint Trade Committee meeting with Thailand organized	Status of Work	Annual JTC Meeting organized	Annual JTC Meeting participated	Annual JTC Meeting organized	Annual JTC Meeting participated	Annual JTC Meeting organized
		Bilateral trade talk with India participated	Status of Work	Annual Bilateral meeting organized	Annual Bilateral meeting organized	Annual Bilateral meeting organized	Annual Bilateral meeting organized	Annual Bilateral meeting organized
		Commerce Secretary level meeting with Bangladesh organized	Status of Work	Annual Bilateral meeting organized	Annual Bilateral meeting participated	Annual Bilateral meeting organized	Annual Bilateral meeting participated	Annual Bilateral meeting organized
		Review and negotiate the transit agreement with Bangladesh	Status of Work	Initiated reviewing of the Transit Agreement	Initiated the formation of Joint working group to finalise the Transit Agreement	Initiated the formation of Joint working group to finalise the Transit Agreement	Initiated the formation of Joint working group to finalise the Transit Agreement	Transit Agreement finalised for signing

To Improve Market Access	Organize national/international workshops/seminars/meetings/trainings on trade related areas	National / international workshops/seminars/meetings/trainings on trade related areas organized	Status of Work	Organize national, bilateral, regional and multilateral workshops/seminars/meetings/trainings on trade related areas	Organize national, bilateral, regional and multilateral workshops/seminars/meetings/trainings on trade related areas	Organize national, bilateral, regional and multilateral workshops/seminars/meetings/trainings on trade related areas	Organize national, bilateral, regional and multilateral workshops/seminars/meetings/trainings on trade related areas	Organize national, bilateral, regional and multilateral workshops/seminars/meetings/trainings on trade related areas
	Participation in workshops/seminars/meetings/trainings on trade	Represented/Participated in workshops/seminars/meetings/trainings on trade	Number	4	4	4	4	4
	Prepare annual Trade Statistics	Annual trade statistics published	Status of Work	Annual Trade Report finalized and published	Annual Trade Report finalized and published	Annual Trade Report finalized and published	Annual Trade Report finalized and published	Annual Trade Report finalized and published

Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
New wholesale dealers appointed.	Appointment of new/additional wholesale dealers in the country.	Admin record	Annually	DoT
Skills of business establishments and relevant officials enhanced.	Basic business skill development workshop for business establishments and relevant officials(trade, customs, BAFRA, BSB, etc.) conducted. However, implementation is subject to fund availability.	Admin record	Annually	DoT
Import license issued and regulated.	Application for Import license received, verified, approved and issued for import of goods from third countries for business establishments, projects, government agencies and diplomats.	Admin record	Annually	DoT
Report on trade license prepared and circulated.	Report on trade license(wholesale, retail and micro) prepared and circulated to relevant agencies.	Admin record	Biannually	DoT
Jobs created in Trading sector	Number of jobs created in the trading sector. No. of trading licences issued will be used as a proxy for number of jobs created. On average, one license is equivalent to a minimum of 2 jobs created in the trading sector.	Admin record	Biannually	DoT
Number of Micro Trade Registration Certificate,Retail and Wholesale Trade licenses issued	Number of new trade license issued	Admin.Record	Annually	DoT
Coordination meeting with principal oil companies and POL dealers organized.	Coordination meeting with principal oil companies and POL dealers organized.	DoT record	Annually	Admin record
Awareness workshop on POL products conducted.	Awareness workshop conducted for stakeholders(POL dealers, arm force,RTIOs, business establishments, etc.). The target numbers are number of Participants.	DoT record	Annually	Admin record
POL products supplied as and when required.	Supply of fuel to various POL dealers during exigencies(supply shortage, road block, strike	Admin record	Annually	DoT

	etc.)			
POL depot relocated.	Pol depot at Dechencholing relocated to Thingchupangkha.	Admin record	Annually	DoT
Fuel quality tested periodically.	Fuel samples received, tested and report generated by the Laboratory Section.	Admin record	Annually	DoT
Number of new Retail Outlets (RO) established(standard).	Full fledged retail outlet established in Dzongkhag/town.	DoT record	Annually	Admin record
POL prices revised.	Revision of POL prices as and when intimated from the principal oil companies.	Admin record	Annually	DoT
Competition Policy(CP) presented to the Cabinet.	Draft Competition Policy is lying with GNHC and will be submitted to Cabinet for endorsement. Therefore submission is subject to GNHC clearance.	Admin record	Annually	DoT
Rules and Regulations on Trade in Goods(RRTG) endorsed.	Rules and regulations presented to and endorsed by the Ministry.	Admin record	Annually	DoT
Trade and Investment Bill submitted to the Cabinet	The draft TIB would be resubmitted to the Ministry and subsequently to the Cabinet after the new Government has been formed.	Admin record	Annually	DoT
Guidelines (G) on E-commerce developed.	Guidelines on Ecommerce developed and endorsed by the Department.	Admin record	Annually	DoT
Capacity on Ecommerce developed.	Number of relevant officials who attended meeting/workshop/seminar/conference on Ecommerce. However, participation is subject to fund availability.	Admin record	Annually	DoT
Tier 1 Phase 2 project implemented.	Percentage of budget utilised against the total approved budget.	Admin record	Annually	DoT
Implementation of Tier 2 project facilitated.	Percentage of budget disbursed to the implementing agencies against the total approved budget.	Admin record	Annually	DoT
Status of work for development of Nganglam Dry Port	Discuss with dungkhag to initiate the development of Nganglam Dry Port and report/decisions of the discussion submitted to	Admin Record	Annually	DOT

	the Department.However, this will again depend on the willingness of the Dungkhag administration.			
Percentage of average growth of export during the plan period	Average growth of export during the plan period	Budget report, SYB and RMA Annual Report	Biannually	DRC, RMA and NSB
Information on the Department published	Trade(Department of Trade) Information booklet/Report Developed	Admin Record	Annually	DoT
Value of export of non-tourism sector services	Value of export of non tourism sector	Admin record	Biannually	RMA,DRC
Number of Trade Fairs and Market Mission	Trade Fairs attended or organised and/or Market Mission conducted	Administrative record	Annually	DoT
Number of Exporters trained	Exporters trained	Administrative record	Annually	EPD, DoT
Implement and Promote Brand Bhutan (BB)	Guideline for implementation of Brand Bhutan Developed	Administration record	Annually	DoT
Timeline by which Bhutan Seal Program is completed	4th Bhutan Seal Program is completed	Admin record	Annually	DoT
Conduct product analysis and market study for at least 2 firms.	Number of firms which product analysis and market conducted	Admin record	Annually	DoT
Percentage of construction works for Mini Dry Port completed	Construction of Mini Dry Port 1. 100% - Structural works (exterior and interior)including internal road,boundary,parking. 2. 90% - Structural works (exterior and interior)including internal road,boundary,parking. 3. 80% - Structural works (exterior and interior)including internal road,boundary,parking. 4. 70%- Structural works (exterior and interior)including internal road,boundary,parking. 5. <60%- Structural works (exterior and interior)including internal road,boundary,parking.	Admin record	Annually	DoT, PIU
Operations & Management contract documents developed	Operations & Management contract documents developed	Admin record	Annually	DoT
Annual trade statistics published	Prepare, analyse and publish annual trade statistics based on the Bhutan Trade Statistics	BTS	Quarterly	DRC

	published by the DRC, MoF. This is, however, subject to timely issuance of the hard copy of BTS.			
Represented/Participated in workshops/seminars/meetings/trainings on trade	Bilateral, Regional and Multilateral meeting/workshops/seminars/trainings on trade participated/represented	Admin record	Annually	DoT
Bilateral trade talk with India participated	Annual consultation meeting with Gov. of India on Trade and Transit attended in India. Participation in the annual consultation would however depend on the willingness on Gol to organize during the fiscal year.	Admin record	Annually	DoT
Commerce Secretary level meeting with Bangladesh organized	Bhutan- Bangladesh Commerce Secretary Level Meeting organized in Bhutan. However, the meeting would depend on the willingness and convenience of the Government of Bangladesh	Admin record	Annually	DoT
3rd Joint Trade Committee meeting with Thailand organized	Joint Trade Committee meeting with Kingdom of Thailand organised in Bhutan. Organizing the meeting would depend on the willingness and convenience of Thailand.	Admin record	Annually	DoT
Review and negotiate the transit agreement with Bangladesh	The next JWG meeting will be organized in Bhutan as part of the ongoing negotiations to conclude Transit Agreement with Bangladesh. The outcome would however depend on the commitment of the Govt of Bangladesh.	Admin record	Annually	DoT
National / international workshops/seminars/meetings/trainings on trade related areas organized	National, bilateral, regional and multilateral workshops/seminars/trainings/meetings(including stakeholder discussion) on trade related areas organised.	Admin record	Annually	DoT

Section 5: Requirements from other Departments & Secretariat Divisions

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
DEPARTMENT OF INDUSTRY	Implementation of Tier 2 project facilitated.	Carrying out respective project activities.	Actual implementation done by six EIF implementing agencies for Tier 2 project.	Periodical reporting (financial & narrative) Consultation on key decisions in the implementation of the project Monitoring of the project implementation Sharing of information on budget requirement and updated work plan	May affect completion of the project on time.
SECRETARIAT	Implementation of Tier 2 project facilitated.	Carrying out respective project activities.	Actual implementation done by six EIF implementing agencies for Tier 2 project.	Periodical reporting (financial & narrative) Consultation on key decisions in the implementation of the project Monitoring of the project implementation Sharing of information on budget requirement and updated work plan	May affect completion of the project on time.
MINISTRY OF INFORMATION & COMMUNICATIONS	Implementation of Tier 2 project facilitated.	Carrying out respective project activities.	Actual implementation done by six EIF implementing agencies	Periodical reporting (financial & narrative)	May affect completion of the project on

			for Tier 2 project.	Consultation on key decisions in the implementation of the project Monitoring of the project implementation Sharing of information on budget requirement and updated work plan	time.
TOURISM COUNCIL OF BHUTAN	Implementation of Tier 2 project facilitated.	Carrying out respective project activities.	Actual implementation done by six EIF implementing agencies for Tier 2 project.	Periodical reporting (financial & narrative) Consultation on key decisions in the implementation of the project Monitoring of the project implementation Sharing of information on budget requirement and updated work plan	May affect completion of the project on time.
MINISTRY OF FINANCE	Annual trade statistics published	Prepare and Publish Annual Trade Statistics	The preparation and finalisation of annual trade statistics will depend on the annual trade statistics published by DRC	Annual trade statistics published by DRC, MoF on time	The annual trade statistics cannot be prepared and published
MINISTRY OF FOREIGN AFFAIRS	Bilateral trade talk with India participated	To conduct the Bilateral meetings	To pursue and coordinate with GOI through diplomatic channel to carry out the	To pursue and coordinate with GOI through diplomatic channel	The activity cannot be implemented as planned

			proposed meeting on time		and target cannot be achieved
MINISTRY OF FOREIGN AFFAIRS	Commerce Secretary level meeting with Bangladesh organized	To conduct the Bilateral meeting	To pursue and coordinate with Bilateral trading partner to carry out the proposed meeting on time	To coordinate with bilateral trading partner through diplomatic channel	The activity cannot be implemented as planned and target cannot be achieved
MINISTRY OF FOREIGN AFFAIRS	3rd Joint Trade Committee meeting with Thailand organized	To conduct the 3rd JTC meeting	To pursue and coordinate with MoFA, Govt. of Thailand to carry out the proposed meeting on time	To pursue and coordinate with MoFA, Govt. of Thailand through diplomatic channel	The activity cannot be implemented as planned.
MINISTRY OF FOREIGN AFFAIRS	Review and negotiate the transit agreement with Bangladesh	To conduct the meeting	To pursue and coordinate with MoFA, Bangladesh through diplomatic channel to carry out the meeting on time	To pursue and coordinate with MoFA, Bangladesh through diplomatic channel	The activity cannot be implemented

Whereas,

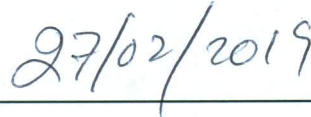
I, the, Director, Department of Trade commit to the Secretary and the Minister, to deliver the results described in this Annual Performance Agreement.

I, the Secretary, commit to the Director, Department of Trade to provide necessary support for the delivery of results described in his Annual Performance Agreement.

SIGNED:



Secretary



Date 27th February, 2019



Director

Date 27th February, 2019