



BUSINESS GUEST APPLICATION FORM FOR COTTAGE AND SMALL INDUSTRY

1. Full name of the Applicant: _____
Citizenship Identity Card No.: _____
Contact Address: _____
Phone No.: _____

2. Name of the Guest: _____

Passport No.: _____ Nationality: _____
Date of visit: _____ Duration: _____
If the guest is staying in a hotel- Name of hotel: _____

3. Detailed reason(s) for visit (Separate sheet may be attached if necessary):

4. Date of previous visit of any business guest(s) invited within the last two years:

i) _____ iv) _____
ii) _____ v) _____
iii) _____ vi) _____

5. Work permit No./ Work Permit Approval No. (if applicable):



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6. Declaration:

- a) I hereby declare that all the information furnished by me in this application is true and correct. I also agree to abide by the following conditions for the issue of a “Business Guest Visa” for the above mentioned person.
- b) The visiting guest is not a tourist and in the event, it is established that the guest is a tourist, I undertake to refund the entire tourist charges and bear the applicable fines as may be imposed by the relevant Agencies.
- c) Be responsible for the cost of his/her stay in the kingdom and repatriation thereof, if necessary.
- d) Comply with the provisions of the Immigration Act and any regulations made there under or any notification thereof for the time being in force in the Kingdom of Bhutan.
- e) Not engage in any form of employment paid or unpaid unless he/she is holding a work permit or in any business, profession or occupation or any activity and does not engage in any activities detrimental to the security, reputation and well-being of the Kingdom.

Legal
Stamp

Signature of Applicant



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Check list of documents required for Business Guest Visa Application:

1. Two copies of Visa application form signed by the applicant (the foreigner):
2. Two copies of Business Guest application form:
3. A covering letter from the concerned agency/applicant:
4. Two copies of Passport of the guest (s):
5. Work permit (if applicable):
6. A copy of valid Industry license (for Business Guest Visa):
7. A copy of Itinerary:

Note:

1. The duration of the visa will be for the actual duration of stay or 30 days whichever is less, and an undertaking to this effect will have to be signed by the Bhutanese applicant or his/her authorized person (legal stamp required).
2. The business visa application (s) for **cottage** and **small scale industries** shall be submitted to the Department of Cottage and Small Industry, Ministry of Economic Affairs. The visa recommendation letter shall be ready within 7 working days from the date of submission.
3. Should any false or misleading information be provided or this privilege be abused then the applicant is liable to be penalized.