

Self Tutorial-Basic Manual-edited and compiled 2011

On Your Desktop,double click the “Internet Icon”



Now Type www.acc.org.bt Acc homepage page would appear.

Under Asset Declaration,Click on “Online AD System”

Educators should be of the highest ethical standards and absolutely incorruptible. If educators were corrupt, the character of a society becomes fragile, she added.

[Read more](#)

Brief of 10th Tripartite Co-ordination meeting of RAA, IAU's and ACC

The 10th co-ordination meeting of RAA, Internal Audit Units (IAUs) and the ACC was conducted on 10th January 2011 at MoIC conference hall. This forum that meets bi-annually was instituted in 2006. The forum provides a platform for Internal Auditors and the responsible agencies to share experiences, expertise, techniques and clarify issues related to internal auditing services.

[Read more](#)

Vacancy Announcement

Want to make a difference? Join the ACC and serve the nation in making her happier and corruption free! You can be the agent of change. Contribute to building an ethically strong society and hence to “Gross National Happiness”. If you have the will and commitment, we have the positions for you. Only those candidates who have secured 50%+ in the BCSE 2010(main) and waiting to be employed may apply.

Download the attachment below to read more.

[1 attachment](#)

INVESTIGATION SEMINAR

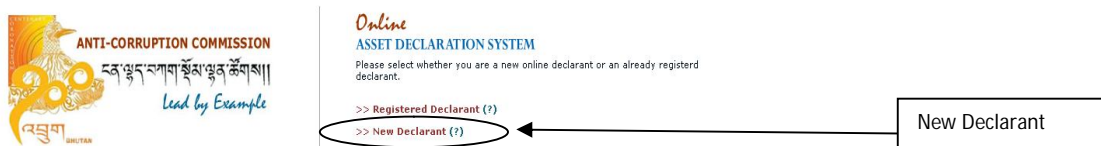


On the invitation of the ACC, Mr. Michael Douglas Symons - the Executive Director (Investigations) of the



Now Lets first do with Registration part.Assuming Mr.X is declaring his assets to the MoEA Asset Administrator, Mr.Y.

Step 1 (Applicable to all asset declarants,Mr. X): Now Mr X registers himself as the asset declarant by registering in the ADS.Click on “**New Declarant**” and register



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Fill up the user registration form and click “I Accept”

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Lead by Example

Online
ASSET DECLARATION SYSTEM

USER REGISTRATION FORM

PERSONAL DETAILS

Citizenship ID No* 10805002082
11 Digits Citizenship ID No

Title Mr
(Lyonchen/Lyonpo/Dasho/Dr etc.)

First Name* Sangay

Middle Name

Last Name Tashi

Gender* Male Female

Date of Birth* 10/06/1986

EMPLOYMENT DETAILS

Employee ID No 200901143
(If Applicable)

Employee Category Government

Agency Name* Ministry of Economic Affairs

Designation* ICT Officer

CONTACT DETAILS(Please enter any of your contact details)

Tel (D) 322193 Fax (D) 334213

Tel (R) 332092 Mobile 17754276

e-MAIL ADDRESS

e-Mail Address* santashi05@yahoo.com

Confirm e-Mail* santashi05@yahoo.com

REVIEW AND ACCEPT AGREEMENT

Clicking "I Accept" means you agree to the Terms and Conditions of Asset Declaration Rules.

I Accept

You have now Successfully completed Your Registration:The next step is to declare your assets after getting verification from your administrator.

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Lead by Example

Online
ASSET DECLARATION SYSTEM

Menu

[Home](#)

[Information](#)

Registration Successfully Submitted!

You have successfully submitted your registration! Our staff will verify your details and get back to you within the next 24 hours. If your registration has been verified and approved, you will be issued with a temporary password which you must change on your first login.

If you wish to contact us regarding your registration, please mention your CID Number.

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Now wait for Administrator's response,check your email inbox(which you have specified in registration form during your registration).

After receiving a positive response from the Asset administrator, Mr X should now follow these steps)

Step 3: Mr.X must check his registered email now to get his user name and password (Check into the inbox of the email address which you have specified during the registration). Once checked, goto the home page of AD System on ACC Webpage (www.acc.org.bt)

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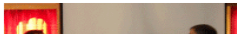
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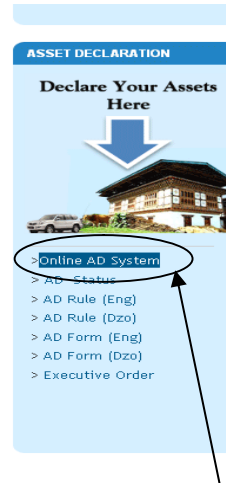
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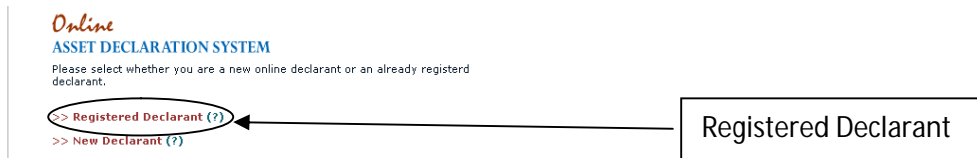
INVESTIGATION SEMINAR



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Now click on “Registered Declarant”, and give your user name and password which you have received to your email. You can change your password once you logged in by clicking on “change password” under “my account”



Congrats! Now you can start creating your declaration

Now click on the “**Create Declaration**” and create your declaration.

Forms will appear consequently. Please fill up your declarations. Once completed, submit the declaration by clicking on “**submit button**”.

As soon as Mr. X submits his declaration, Mr X will get email for his asset submission **from the administrator**.

You will also get your asset submission receipt from the administrator. Please keep safely your receipt somewhere as hard copy or in D or E drive of your computer.

Bravo!, YOU DID A GREAT JOB TODAY!

Compiled and edited by:

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Source: anti corruption commission

2011